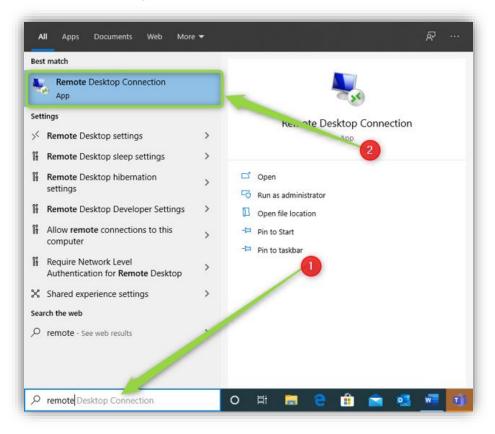


## ACCESS REMOTE DESKTOP FROM OFF CAMPUS WINDOWS COMPUTER

1. First on the Windows Search bar at the bottom left, type in "**Remote**" and select on "**Remote Desktop Connection**":



2. Within the next window called "**Remote Desktop Connection**" select the drop down menu called "**Show Options**":

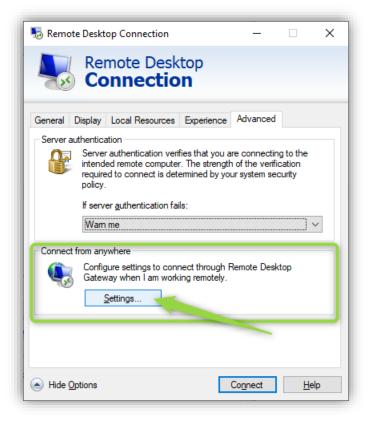
s Remote	Desktop Connection —		×	
	Remote Desktop Connection			
Computer:	Example: computer.fabrikam.com			
User name: None specified The computer name field is black. Enter a full remote computer name.				
Show O	ptions Co <u>n</u> nect	<u>H</u> e	lp	



3. Next, click on the tab called "Advanced":

nemote Desktop Co	nnection	_		×
Remot Conn	e Desktop Iection			
Logon settings Enter the na <u>C</u> omputer: User name:	I Resources Experience me of the remote computer f Example: computer f er name field is blank. Er	ter. abrikam.com	~	] er
Connection settings Save the cu saved conne Save			e or open Op <u>e</u> n	a
Hide Options		Connect	He	łp

4. Under the "Connect from anywhere" section click on the "Settings" button:





- 5. In the next window, follow the below steps:
  - a. Under "Connection Settings" select the "Use these RD Gateway server settings:" radio button:

Connection settings		
O <u>A</u> utomatically d	etect RD Gateway server settings	
● <u>U</u> se these RD	Gateway server settings:	

b. Next, under "Server Name:" enter the "dugateway.dom.edu". Also make sure the "Logon method" is set to "Allow me to select later" and make sure "Bypass RD Gateway server for local addresses":

Server name:	dugateway.dom.edu	
Logon method: 2	Allow me to select later	$\sim$
Bypass RD Gatew	ay server for local addresses 3	

c. Lastly, click on the "OK" button:

Logon settings	
User name:	None specified
You will be aske Gateway server	ed for credentials when you connect to this RD
Use my RD (	Sateway credentials for the remote computer
	OK Cancel

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6. Next, click on the "General" tab and enter the computer name that you would like to connect to in the "Computer:" field and enter your Dominican email address in the "Username" field:

Nemote Desktop Connection —		×	
Remote Desktop Connection			
General Display Local Resources Experience Advanced	ł		
Logon settings			
Enter the name of the remote computer.			
Computer:	~		
User name: izaher@dom.edu	-		
You will be asked for credentials when you connect.			
Allow me to save credentials			
Connection settings			
Save the current connection settings to an RDP fil saved connection.	e or open	a	
<u>S</u> ave Sa <u>v</u> e As	Op <u>e</u> n		
Hide Options	<u>H</u> e	elp	

7. On the new window prompt, enter your Dominican password and click on "Okay":

Windows Security	×
Enter your credentials	
These credentials will be used to connect to the following computers: 1. dugateway.dom.edu (RD Gateway server) 2. 101722-w (remote computer)	
izaher@dom.edu	
•••••	
Remember me	
More choices	
OK Cancel	